

2nd Orpington Scout Group - Quartermaster Equipment Request Form

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|--|------------------|----------------|---------------|
| Section: | Date Out: | QM: | OK: |
| Activity: | Date In: | QM: | Cost: |
| <i>I undertake to return the equipment clean and in good condition, and if necessary, to arrange for payment for, or repair of, any damaged equipment.</i> | | Signed: | Name: |
| | | | Phone: |

| Qty | Item | Type | QM Reference | Out | In |
|-----|------|------|--------------|-----|----|
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Please fill in the sections headed in **Bold**. Fill in the **Type** column if you know our reference for the item. Please list each tent on a separate line.

| Equipment/Expendables Used | Cost | Equipment/Expendables Used | Cost |
|-----------------------------------|-------------|-----------------------------------|-------------|
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Please do not separate the two halves of this form - it makes them impossible to file and you will have to write out both the forms again!

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|--|------------------|----------------|---------------|
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| Activity: | Date In: | QM: | Cost: |
| <i>I undertake to return the equipment clean and in good condition, and if necessary, to arrange for payment for, or repair of, any damaged equipment.</i> | | Signed: | Name: |
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| Qty | Item | Type | QM Reference | Out | In |
|-----|------|------|--------------|-----|----|
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Please fill in the sections headed in **Bold**. Fill in the **Type** column if you know our reference for the item. Please list each tent on a separate line.

| Equipment/Expendables Used | Cost | Equipment/Expendables Used | Cost |
|-----------------------------------|-------------|-----------------------------------|-------------|
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